	FOR WATER, SEWER & TRASH ACCOUNT n person, as well as rental agreement, if applicable
Service Activation    Name on Account:    First Name	on Date:
Physical Address:	Grottoes, VA 24441
Mailing Address <i>(If different than above)</i> : Driver's License Number of Account Hold	er:
Social Security Number of Account Holde	r (last four digits only):
Date of Birth / /	Phone:
Do you rent or own?	New Construction YES NO
If you rent, from whom:	Phone #
Address	Verified by

## GO PAPERLESS! Visit www.townofgrottoes.com/water-sewer/ and sign up for email billing.

## Terms/ Conditions:

*Deposit* - Cash/Check preferred. Cards accepted, 3% convenience fee applies. Your deposit will either be refunded or applied toward your last billing after notification of moving. A forwarding address is required to receive your deposit. *If you move, you are still responsible to pay for services rendered through your move date.* 

• *Bills* - Your water/sewer bill is mailed the 5<sup>th</sup> day of the odd months and due the 5<sup>th</sup> day of the even months. If your bill is not paid by the 6t<sup>h</sup> you will receive a second notice that will have a 10% penalty added to it. <u>If you do not pay this bill by the required date, your services will be disconnected</u>. If your services are disconnected there will be a \$35.00 reconnection fee during business hours M-F 8:00 am – 4:30 pm. After hours and holidays there is a \$70.00 reconnection fee. There is a \$30.00 return check charge. *Failure to receive bill does not relieve your obligation to pay*. Online payments can be made at <u>www.TownofGrottoes.com</u> (Be sure to select UTILITY BILLS)

• *Trash Collection* - If avail., trash services are included in your water/sewer bill. Trash will be collected in cans or dumpsters provided by the contractor for Town of Grottoes. Only bagged trash <u>inside</u> of the receptacle will be collected. Collection will be on Thursdays. Trash MUST be out by 6:00 A.M. of your schedule pick-up day. National Holidays or inclement weather may affect the routine schedule. Please follow us on Facebook or the Calendar on the website for updates.

All of the information I have provided above is true and accurate. I understand that providing false information may leave me subject to criminal penalty. I have read, understand, and agree to the terms and conditions listed above.

	BILLI	BILLING SCHEDULE			For Town Office Use Only:
Signature	Billing Period	1st Bill	Billed	Due	ID verified? Yes No Initials:
	6/15 - 8/15		9/5	10/5	
	8/15 - 10/15		11/5	12/5	Form of ID? Driv Lic Soc Sec Other
Date	10/15 - 12/15		1/5	2/5	Account number:
	12/15 - 2/15		3/5	4/5	
	2/15 - 4/15		5/5	6/5	Deposit Amount: \$150.00 ( <i>\$75.00 limited svc</i> )
	4/15 - 6/15		7/5	8/5	Payment: Cash Check #