

**TOWN OF GROTTUES
TOWN COUNCIL WORKSESSION AGENDA
June 12, 2023
6:00 P.M.**

CALL TO ORDER – MAYOR PLASTER

1. R7 Zoning Request – Aspen Ave Apartments
2. Land Purchase Request
3. Park & Tourism Fund Project Reassignment
4. Other Business

TOWN OF GROTTUES
TOWN COUNCIL MEETING AGENDA
June 12, 2023
7:00 P.M.

CALL TO ORDER – MAYOR PLASTER

ROLL CALLING – CLERK MORRIS

WELCOME CITIZENS

APPROVAL OF MINUTES – FROM THE MEETING OF MAY 8, 2023, MEETINGS OF MAY 16, 2023, AND SPECIAL CALLED MEETING ON MAY 31, 2023.

PRESENTATION OF PETITIONS AND CLAIMS (PUBLIC COMMENT)

REPORTS OF THE STANDING COMMITTEES:

1. Finance – Council member Raynes, Chair
 - a. ACTION - Approval of Financial Reports
 - b. ACTION - Approval of the FY23-24 Annual Budget and Fee Schedule.
2. Water and Sewer – Council member Bailey, Chair
3. Ordinance, Health, and Property – Council member Kohl, Chair
4. Streets and Street Lights – Council member Justis, Chair
5. Parks, Recreation and Public Facilities – Council member Sterling, Chair
6. Special Events - Council member Leeth, Chair
7. Personnel, Fire and Police Protection – Mayor Plaster, Chair

STAFF REPORTS:

1. Town Manager
2. Town Attorney
3. Treasurer
4. Assistant to Town Manager
5. Police Chief

6. Public Works Director

7. Parks and Tourism Director

NEW BUSINESS

1. R-7 Zoning Request – Aspen Avenue Apartments
2. Discuss live streaming or video recording council meetings.

OLD BUSINESS

ADJOURN

May 8, 2023

A regular session of the Town Council of the Town of Grottoes was held on Monday, May 8, 2023, at 7:00 p.m. at the Grottoes Town Hall, Grottoes, Virginia.

CALL TO ORDER

Mayor Plaster called the regular session of May 8, 2023, of the Grottoes Town Council to order at 7:02 p.m. Mayor Plaster asked for a roll call.

ATTENDANCE: Council Members present: Mayor Jo Plaster, Jim Justis, Tim Leeth, and Michael Kohl. Council members absent: Joshua Bailey, Mark Sterling, and David Raynes.

Other Town Officials present: Town Manager Stefanie McAlister, Clerk Tara Morris, Attorney Nathan Miller, and Police Chief Jason Sullivan.

Mayor Plaster thanked everyone for coming out tonight and stated that unfortunately we do not have a quorum. She stated that we will have a motion to recess the meetings for next week since we do not have a quorum present, we cannot take further action on the agenda items. Mayor Plaster apologized again to everyone that came out.

Attorney Miller explained to the public present that we operate under Robert's Rules of Order and when you do not have a quorum present you cannot have any public hearings or take action on any agenda items. He stated that we have limited action we can take, and they are to fix the time of adjournment, adjourn, recess, or take step to bring the other members in. He stated that we cannot do that in this case because they all had given notice that they would not be able to make the meeting. Attorney Miller stated that he has recommended to the Mayor that we recess the meeting until Tuesday, May 16th for the public hearing and the other scheduled meetings.

Council member Justis made a motion to suspend the public hearing for the FY23-24 Annual Budget until reconvened at 7:00 p.m. on Tuesday, May 16, 2023. Council member Leeth seconded the motion. Mayor Plaster called for a vote, the vote carried 3-0, voting recorded as follows: JUSTIS – AYE; KOHL – AYE, LEETH – AYE.

Council member Justis made a motion to recess the town work session and council meeting scheduled for May 8, 2023 at 6:00 p.m. and 7:00 p.m. respectively to be reconvened on May 16, 2023 at 6:00 p.m. and 7:00 p.m. respectively. Council member Leeth seconded the motion. Mayor Plaster called for a vote, the vote carried 3-0, voting recorded as follows: JUSTIS – AYE; KOHL – AYE, LEETH – AYE.

Mayor Plaster recessed at 7:06 p.m.

May 16, 2023

A work session of the Town Council of the Town of Grottoes was recessed from Monday, May 8, 2023 until Tuesday, May 16, 2023 at 6:00 p.m. at the Grottoes Town Hall, Grottoes, Virginia.

CALL TO ORDER

Mayor Plaster called the recessed work session of May 16, 2023, of the Grottoes Town Council to order at 6:00 p.m.

ATTENDANCE: Council Members present: Mayor Jo Plaster, Tim Leeth, David Raynes, Joshua Bailey, Jim Justis, Michael Kohl, and Mark Sterling.

Other Town Officials present were: Town Attorney Nathan Miller, Town Manager Stefanie McAlister, Treasurer Rhonda Danner, Public Works Director AJ Hummel, Parks Director Austin Shank and Police Chief Jason Sullivan.

Mayor Plaster said the first item on the agenda is the budget. Manager McAlister asked if anyone had any questions on the budget before we have the public hearing on it. Manager McAlister said there was a question regarding staff, salaries, and personnel so she sent out an email with additional information and followed up to see if anyone had any questions and she said she did not receive any. Council member Bailey said we need to get to giving merit-based raises. He said we have been talking about them the whole time he has been on council, and they haven't been done yet. Manager McAlister said that employee evaluations have been conducted for this time of year which is too late to be reflected in the budget. She said since the job descriptions have been refined, she would like to move the evaluations to October so they can be used for the upcoming budget process. Attorney Miller said we should update the personnel manual to reflect any adjustments. Council member Bailey said we have talked about this every year, but it has never been implemented. He stated that he knows she wasn't involved with that but wants to know how we ensure that it's going to get implemented. Mayor Plaster said we have been in a staffing restructuring, and we are now ready to move forward with merit and cola raises. Manager McAlister said she would like to meet with the personnel committee at the beginning of September to establish the structure of the merit and cola raises and then bring the recommendation to the full council in October. Council member Bailey replied so moved, seconded by Council member Justis, and carried by a vote of 6-0, voting recorded as follows: JUSTIS – AYE; BAILEY – AYE; STERLING – AYE; RAYNES - AYE; KOHL – AYE; LEETH – AYE.

Mayor Plaster said the next item on the agenda is a discussion on train horns and guide to the quiet zone establishment. Council member Bailey said he has a couple of citizens bring this exact flyer to him asking if this can be done here. He said one person worked for the railroad and that this has been done in many towns across Virginia. He said this is usually done following the noise ordinance. He asked if they wanted to come to council to present this and they were

reluctant to, he asked for it to be put on the work session agenda. He asked if this was something we would like to look into. He said there is a lot of information in the flyer and he knows the railroad is going to do what they want to even if we pass something. Council member Justis said this was brought to council about fifteen years ago and we still have the same issue. He said with both of our crossings being gated this may be something to look into. Mayor Plaster said she is concerned about the safety aspect and the cost to mitigate those areas. Council member Kohl is concerned with liability. Mayor Plaster suggested the ordinance committee check into this more and make a recommendation. Council member Justis made a recommendation to ask staff to invite Norfolk and Southern to come to a work session within the next 90 days to discuss this further.

Mayor Plaster said the next item on the agenda is public hearing notifications. She stated that under the Town Manager's staff report she has included some information regarding advertising for public hearings. Manager McAlister said several of the Town Managers and Rockingham County have been talking about the process of advertising public hearings in the newspaper and how most people are not subscribing to newspapers anymore. She said the thought from the group was to approach our local legislators and or VML about getting the state code amended to include online notification. She said advertisements have gotten more expensive, the one for tonight's meeting cost over \$1,000.00.

Mayor Plaster said the next item is the Parks Committee requested information. Director Shank gave a breakdown of the estimated cost to repair the pool which was a range from \$133,300.00 - \$205,300.00 with \$205,300.00 being the worst-case scenario to get the pool back to an operational state. He said since the pool has been sitting some resurfacing would probably need to be done and with what water was left in the pool, we now have a biblical number of tadpoles in the pool. Council member Leeth said he doesn't feel we can make a decision on either demolishing or repairing it at this time. He said we have gotten a lot of complaints from our citizens. He asked if having a citizens committee to explore this more to see if the pool is salvageable is appropriate. Council member Leeth said that doesn't mean we will say yes to it and wants to make it clear that he is not convinced that he wants a pool but feels the current pool cannot stay an eyesore. Council member Kohl said he thinks it's a fine idea for the citizens to fundraise for the pool. He said that he thinks the way this was handled and the quick decision that was made to demolish the pool without the citizens knowing has caused a lot of citizens to not trust this council. Council member Leeth said there is so much misinformation out there and they are not taking the time to read the information we provide. He said it's still the perception that it is evaporating and not actually leaking. Council member Leeth said he has heard comments that water lines are leaking all through the park and this is not true. Council member Kohl said we made a decision to demolish the pool in two meetings, both being at the work session where no public was involved. He said this makes people think we are trying to be sneaky, and we were not, but it's the perception the citizens have, and perception is reality in our society now. Council member Kohl said he feels confident that the management we have now

will see the project through and make sure it is done right, which is something we didn't have the last time. Council member Justis said everyone he has talked to wants to know how the council came up with the decision that was made. Council member Kohl said we need to ask our citizens to partner with us to help raise money to repair the pool, concession area and bathroom so we can get that fixed and so we can start making some money. Mayor Plaster said we are going into the meeting and there is an agenda item for a motion to rescind the demolishing of the pool. She said we need to have a timeline in place.

Mayor Plaster adjourned the work session at 6:59 p.m.

May 16, 2023

The reconvening of the regular session of Town Council of the Town of Grottoes was held on Tuesday, May 16, 2023, at 7:00 p.m. at the Grottoes Town Hall, Grottoes, Virginia.

CALL TO ORDER

Mayor Plaster reconvened the regular meeting of the Grottoes Town Council at 7:03 p.m. on May 16, 2023. Mayor Plaster asked for a roll call.

ATTENDANCE: Council Members present: Mayor Jo Plaster, Jim Justis, Joshua Bailey, Mark Sterling, David Raynes, Tim Leeth, and Michael Kohl.

Other Town Officials present: Town Attorney Nathan Miller, Town Manager Stefanie McAlister, Parks/Tourism Director Austin Shank, Treasurer Rhonda Danner, Public Works Director AJ Hummel, Police Chief Jason Sullivan.

APPROVAL OF MINUTES.

On motion by Council member Raynes, seconded by Council member Justis, and carried by a vote of 6 to 0, voting recorded as follows: JUSTIS – AYE; BAILEY – AYE; STERLING – AYE; RAYNES – AYE; LEETH – AYE; KOHL – AYE, the Council approved the minutes from the meetings on April 10, 2023.

RECESS

Mayor Plaster recessed the regular meeting at 7:05 p.m.

PUBLIC HEARINGS

Mayor Plaster called to order the public hearing for the FY 23-24 Annual Budget and proposed fee schedule. She read the rules for the public hearing.

Mayor Plaster said we do not have anyone signed up to speak tonight on the budget.

Mayor Plaster adjourned the public hearing at 7:06 p.m.

Mayor Plaster reconvened the regular meeting at 7:06 p.m.

PRESENTATION OF PETITIONS AND CLAIMS

Kara Kelly thanked the council for showing up tonight. She said she is here tonight to speak on making Grottoes a quiet zone. She said page three of the information that was provided clearly states that making quiet zones at crossings increases the risks for accidents. She said it states there is no funding for creating the quiet zone which can cost anywhere from \$30,000.00 to over one million dollars per crossing. She asked if this council is so concerned with being good

stewards with our monies, then why are we entertaining this idea. What reasons can you give us to justify the expenses this may incur. She asked why we would be willing to spend \$60,000.00 to silence the air horn from a train that passes through town every day, but we are not willing to put \$30,000.00 (most of which has been donated) towards fixing the pool.

Ada Hale said she has lived in Grottoes her entire life and the pool holds a special place in her heart. She said she has aquatics training, has helped with the swim team, and her kids have been lifeguards at the pool. Ms. Hale said she supported you with your campaign with the understanding that you would be supportive of the pool and thanked the ones that stayed supportive. She said we see you and we thank you. Ms. Hale respectfully asked the council to listen to these appeals and asked if an aquatics consultant would be helpful. She asked if we could form a committee and said we need due diligence, fairness and to be transparent for the town citizens. Ms. Hale stated that she offers help any way that she can and asked that council slows their decisions until a committee can be formed and proper expert advice gained, and budgets can be met and examined and be accessible and transparent to our community so we can see why these decisions are being made. She stated that she would also like to see live streams and recordings of Town meetings for better accessibility for all the citizens of Grottoes and Facebook posts reminding citizens of the meetings.

Ada Hale addressed the council concerning the quiet zone discussion. She said her dad was the National Safety Ranger for Norfolk and Southern Railway. She said not only would all the cost come on the Town to provide the extra security measures for those crossing and its maintenance, but statistics show an increase in trespassing in quiet zones up more than three percent in 2020. She said that larger traffic areas (train and vehicle) this is more successful in those areas. She said she would be glad to sit down with any one of you to discuss this more, but she says that for our unique circumstances here in Grottoes, it may not be the safest route and then all the costs involved.

Sara Kinzer stated last month she shared the impact from the pool being taken out of the previous town she lived in Ohio. She said the pool helps bring people into the town and they visit our stores and restaurants. She said she talked about the pool being a community asset and help bring families to the area. Ms. Kinzer said she also spoke about the risk of the safety and development of the communities' children. She said the increase in drug exposure and use by younger children who no longer have a safe low-cost activity to help keep them occupied and socialized in a healthy way. Ms. Kinzer gave drowning statistics from the health department on children from swimming in pools and natural waters like rivers. She said if we keep the pool closed our kids will go to the river or to a friend's pool and the difference between that and our community pool is lifeguards. She said this is literally life and death and all the people here tonight is urging you to keep our pool.

Maite Taylor said she spoke to the council in April on the importance it is for this community to be able to keep the pool. She said we have nearly 2000 signatures on the petition and after much

discussion you did decide to hold off demolishing the pool until further information can be gathered and a more comprehensive and thought-out decision can be made. She said she found out that the first week of May the pool was drained which flooded the walking trails and prohibited people from walking on the trails. She said she understands that was done because of a tadpole issue however, we should still be providing routine maintenance on the pool to ensure its structural integrity of the pool plaster which includes keeping the pool properly filled. Ms. Taylor said to repair the expansion joint would cost a little over \$21,000.00 and now estimates to repair the pool are up to \$200,000.00 and would like to know how we got to this point. She said she feels that we are overestimating the cost of repairs to justify the rash decision made to demolish the pool to beyond what the cost of demolishing would be. She would ask that a meeting on pool action be considered and to be more open about the decisions being made.

Barry Gibson said he has an emotional attachment to the pool and that he was on the pool's swim team. He said it was mentioned to build a community center. He said looking at Elkton and their operating budget their expenses are over \$200,000.00 more than the income and over \$300,000.00 if they didn't get a grant. He said Grottoes can't afford that. Mr. Gibson said with the money we may put toward a community center we could operate that pool for 12 years and with proper construction, proper guidance, and oversight it can serve the community and be a money-making project. He stated that the problem is nobody wants to put that time into it and looks at it as a money pit. He said it has been mismanaged and it is time for our council to stand up for our people and manage the money properly. He said he moved his children and grandchildren back to this community for this pool and so they can learn how a community really is.

Brian Kelly thanked the council for being here tonight and said he knows they are listening to a lot about the pool and his only comment is to get solid quotes on what demolishing and repairing the pool would be and presenting those at a meeting before a final decision is made. Mr. Kelly talked about the quiet zone and said he doesn't understand who benefits from that. He said the Federal Railroad Administration has brought this up for years because of the number of accidents that are happening nationwide. He said he doesn't see the benefit this would create except it may keep a couple people from complaining, but the train has been going through Grottoes since Grottoes was Shendun. Mr. Kelly said his last concern is over the abandoned vehicle enforcement. He said this does affect him because he bought a parts car to teach his son how to build and restore a vehicle. He said he does not have a garage to put his parts vehicle in and got a notice that we have 60 days to remove the vehicle, He said he understands it's an eyesore but wanted to know if he has other options than removing the vehicle out of the town's limits.

Berkeley Wentz said she lives in Grottoes and attended last month's meeting in solidarity to save the pool. She said she first heard about the pool being closed and possibly demolishing it by a petition circulating on Facebook. To say I was disappointed was a bit of an understatement. She said she grew up in Elkton and at the Swift Run Pool. She said if you know that pool you know its not in a prime location and hard for community members to get there. She said Grand Caverns

is in a prime location that our kids can get to and also serves the communities of Weyers Cave and Crimora. She said some of her favorite memories from her childhood was from Swift Run it was the place where she met up with her friends over the summer. She said she mentions all the great things that came out of Swift Run because that's what this town will be losing by not having their own pool. She said she would like to volunteer herself for any marketing, social media presence and community outreach that needs to take place for this pool. She said she has worked with Charlottesville Parks and Recreation in the Aquatics division and has helped with swim meets and many community and family events. Ms. Wentz said she thinks we are finding ourselves in this situation because of the lack of marketing and community communication and outreach. She said she would like to propose a fundraising event that could hopefully happen at Grand Caverns Park. She said this is just an idea, but it could possibly bring in needed funds that would lessen the opposition and funds. She said she is close friends with the President of the Epic Committee for Elkton and for those that don't know what the Epic Committee is it is the committee that helps to plan the Town's events.

Nadina Pupic said she has lived in Grottoes for eight years and said she wanted to mention some things that would be helpful to her and probably many others. She said it would be helpful if the town would post reminders of the council meetings on the Town's Facebook page, and for any important decision that the council is going to make to be posted on the Town's Facebook page so the citizens are aware before the decision is made. She said it would be helpful if the Town Council's bylaws were posted on the town's website. Ms. Pupic said it would be helpful to know who decided and why they decided to drain the pool. She said she would like to know from the Parks Director where these estimates come from and if they were obtained before the pool was drained or after it was drained. Ms. Pupic said she feels that something smells fishy and she is not the only one smelling it.

Rachel Jackson said this is important to her because she has kids. She said her son turned 13 last week and they had 10 boys over. She said their activities included riding bikes around town, playing at the soccer field behind the police department and playing at the town park but she said the pool could have been a big benefit for them. She said for some of these kids that could be their first job which would teach them responsibility and how to save money. She said but now this is not an option. Ms. Jackson said investing in the pool is not just investing in the pool, it's investing in the people. She said taking the pool away is a detriment to the families in Grottoes and the surrounding areas. She said there have been some rash decisions made in the past and now we need to make better thought-out decision. Ms. Jackson said you all were elected to listen to the people and the people have spoken.

REPORTS OF STANDING COMMITTEE:

FINANCE – Council member Leeth made a motion, seconded by Council member Leeth, and carried by a vote of 6 to 0, voting recorded as follows: JUSTIS – AYE; BAILEY – AYE;

STERLING – AYE; RAYNES – AYE; LEETH – AYE; KOHL – AYE, the Council accepted the financial report for April 2023.

WATER AND SEWER – no report

ORDINANCE, HEALTH, AND PROPERTY – no report

STREET AND STREET LIGHTS – no report

PARKS, RECREATION AND PUBLIC FACILITIES – no report

SPECIAL EVENTS – Council member Leeth announced the upcoming events starting with the opening game of the Grottoes Cardinals on May 23rd, the Memorial Day Ceremony at the Town Hall at 11:30 am on May 29th. He stated June 1-3 we have the Grottoes Fire Department Lawn Party and the Party in Park on June 24th both of those events will be at John E. Painter Park.

PERSONNEL, FIRE AND POLICE PROTECTION – Mayor Plaster stated that it was National Police Week and wanted to say thank you to all our officers.

STAFF REPORT

TOWN MANAGER. Manager McAlister wanted to point out a couple items from her staff report. She said Shentel Glo Fiber has submitted plans and they have been reviewed. She said they plan to start installation in July. Manager McAlister said we received a visit from a representative from Dominion Energy about residential growth in town and areas that need to be upgraded. She said that Herself and AJ, Public Works Director, will be working with Dominion Energy to see when upgrades need to happen.

ATTORNEY. Attorney Miller said he did not have a report but would be happy to answer any questions.

TREASURER. A written report was provided. There were no additional comments from staff and no questions or comments from Council members.

ASSISTANT TO TOWN MANAGER. A written report was provided. There were no additional comments from staff and no questions or comments from Council members.

POLICE CHIEF. A written report was provided. There were no additional comments from staff and no questions or comments from Council members.

PUBLIC WORKS. A written report was provided. There were no additional comments from staff and no questions or comments from Council members.

PARKS AND TOURISM. A written report was provided. There were no additional comments from staff and no questions or comments from Council members.

NEW BUSINESS - Council member Kohl made a motion to rescind the council's previous motion to demolish the pool. Seconded by Council member Justis. Council member Sterling asked if we were tabling it and Council member Kohl stated that at this point, he is asking that it be rescinded. Attorney Miller said the first step would be to rescind the previous motion and then you can state your next steps. Council member Bailey made a motion to table the motion to rescind until we hear Council member Leeth's suggestions. Seconded by Council member Raynes. Council member Leeth asked if it is tabled can we continue with his suggested course of action. Attorney Miller said that when an item is tabled you can discuss another course of action on the pool. Council member Justis called for the vote on the motion to table. The vote failed 2 to 4, voting recorded as follows: JUSTIS – NAY; BAILEY – AYE; STERLING – NAY; RAYNES – NAY; LEETH – AYE; KOHL – NAY. Mayor Plaster said now we are back to the original motion to rescind the council's previous motion to demolish the pool. The vote carried 4 to 2, voting recorded as follows: JUSTIS – AYE; BAILEY – NAY; STERLING – AYE; RAYNES – NAY; LEETH – AYE; KOHL – AYE.

Council member Kohl said we are currently \$130,000.00 - \$200,000.00 in the hole to get the pool back. He said we need to have some citizens involvement and would like to form a citizens' committee to look at the feasibility of repairing the pool or a different option which may be creating a different pool. Council member Kohl said after researching the information needed the citizens committee would give the council the information and a recommendation. He said this doesn't mean that it will be approved. He said the other part of the citizens committee would be to fundraise to help offset the cost of repairing the pool. Council member Kohl made a motion that council instructs town staff to facilitate a citizens committee to look at the future of the Grottoes pool. Mayor Plaster said she would like to add that the Parks and Recreation Committee be involved in that along with staff. Council member Kohl said to report back to the Council in six months. Council member Justis seconded the motion. Council member Leeth asked that the citizens committee keep in mind of all the other major expenses that are needed from the town including upgrading the lights in the cave, water lines replacements, dredging of the lagoon. He said these are all major expenses that the council has to keep in mind because we don't have the funds for these projects. Council member Justis stated that this town doesn't have the revenue that the other towns have because we don't have the businesses these other localities have. Mayor Plaster called for the vote. The vote was carried by a vote of 6 to 0, voting recorded as follows: JUSTIS – AYE; BAILEY – AYE; STERLING – AYE; RAYNES – AYE; LEETH – AYE; KOHL – AYE.

Mayor Plaster asked Council member Bailey to explain the quiet zone since he was asked by citizens to bring this up. Council member Bailey said he has some citizens ask him to present this because they did not feel comfortable coming and presenting it themselves, so he asked for it to be put on the agenda for discussion. He stated there are several locations around the Commonwealth that have established quiet zones. He said some of them a full quiet zones and some of them are partial. He said we would only look at partial which would be during our noise

ordinance night-time hours which would be 10:00 pm until 5:00 am or 6:00 am. He said we can set the time for the quiet zone. He said during the night hours the trains usually come through between 1:00 - 2:00 a.m. and 4:00 – 5:00 a.m. He said this is also when we have the least amount of traffic on the road. Council member Bailey said Council will not proceed if there is a safety issue and that right now all we are doing is reaching out to Norfolk and Southern and the Federal Railroad Administration to see if a representative will come here so we can ask some questions to see if this is something we are interested in.

OLD BUSINESS

ADJOURNMENT

Mayor Plaster declared the meeting adjourned at 8:03 p.m.

A Special Meeting of Town Council of the Town of Grottoes was held on Tuesday, May 31, 2023 at 6:00 p.m. at the Grottoes Town Hall, Grottoes, Virginia.

CALL TO ORDER

Mayor Plaster called the special meeting of May 31, 2023 meeting of the Grottoes Town Council to order at 6:00 p.m. The special meeting was called by Mayor Plaster for the discussion of establishing a pool committee. Mayor Plaster requested roll call.

ATTENDANCE: Council Members present: Jim Justis, Joshua Bailey, Mark Sterling, David Raynes, and Michael Kohl. Absent Tim Leeth.

Other Town Officials present were: Town Clerk Tara Morris, Town Manager Stefanie McAlister, Parks Director Austin Shank and Police Chief Jason Sullivan.

Mayor Plaster opened the discussion with Council member Justis. Council member Justis said we need to determine a feasibility and how to fund it. Council member Bailey said we need to develop a scope of work for the committee.

Mayor Plaster said we need to decide how this is going to be headed. Is it going to be just citizens? Council lead? Council member Justis feels it needs to be a combination of both. Council member Kohl said he has volunteered to lead the committee and feels they should come up with the plan.

Council member Kohl said their first meeting should be to give the members all the information and let them review it and come back to next meeting and vote to repair the pool or build a new one.

Council member Bailey said we need to develop who is on the committee and that we need to appoint someone to keep the meeting on track.

Council member Raynes asked if funds are being raised who is going to hold these funds. Council member Justis said funds would need to be put in a separate escrow and if the pool doesn't get repaired the funds would have to be returned.

Council member Kohl said he is excited about the citizens committee and feels that they can get some things done. Council member Bailey agrees but feels we need to set the scope of work.

Mayor Plaster said this committee will be a joint council/citizen committee and Council member Kohl will be the liaison. She said the first meeting of the committee should be to appoint a board of how many members? Appoint a Treasurer, appoint a fundraising lead, and a secretary to take minutes of the meetings.

Council member Justis moved to form a citizens committee from the list of 10 members as long as they all are town citizens and for them to determine the feasibility to repair the pool, the costs

to repair the pool and the funding source for repairing the pool. Council member Kohl seconded the motion. The vote was carried by a vote of 5 to 0, voting recorded as follows: JUSTIS – AYE; BAILEY – AYE; STERLING – AYE; RAYNES – AYE; KOHL – AYE.

Mayor Plaster asked Manger McAlister if there was anything that she would like to add to the discussion. Manager McAlister said that she has put together a packet of information including reports, council actions, and all documents relating to the pool, which should be helpful. She said she will get a copy for Council member Kohl for the committee to have.

Council member Justis made a motion that this committee hold an organizational meeting by the end of June where a chair, treasurer and recorder will be designated. Council member Bailey seconded the motion. The vote was carried by a vote of 5 to 0, voting recorded as follows: JUSTIS – AYE; BAILEY – AYE; STERLING – AYE; RAYNES – AYE; KOHL – AYE.

Mayor Plaster adjourned the meeting at 6:34 p.m.

Treasurer's Report May 2023

Revenues

Water Sales	\$	22,325.35
Sewer Sales	\$	44,002.32
Trash Sales	\$	15,906.29
Utility Penalty	\$	14.05
Standpipe	\$	230.64
Real Estate Taxes	\$	2,906.96
Personal Property	\$	559.37
Vehicle License Fee	\$	691.76
Tax Penalty & Interest	\$	1,138.14
Business License	\$	23,113.11
Bank Stock Tax	\$	51,840.00
Cell Tower	\$	2,990.00
Cigarette Tax	\$	3,000.00
Fines & Costs	\$	1,439.77
KFD Donation	\$	2,214.00
Golf Cart Decals	\$	200.00
Meals Tax	\$	16,285.97
Rent	\$	300.00
Sales Tax	\$	25,979.96
Transient Tax	\$	170.27
Zoning Permit	\$	1,951.10
Zoning Fees	\$	1,990.00
GC Admissions	\$	40,211.24
GC Giftshop Sales	\$	10,397.36
GC Mini Golf Sales	\$	186.48
GC Shelter Rentals	\$	1,413.16
GC Contracts	\$	3,685.00
Ballfield Rental	\$	482.00
	\$	<u>275,624.30</u>

Disbursements

Accounts Payable	\$	238,689.98
Payroll	\$	121,580.19
Federal Payroll Taxes	\$	12,666.95
Federal Payroll Taxes	\$	11,388.09
Federal Payroll Taxes	\$	12,086.04
State Payroll Taxes	\$	1,796.00
State Payroll Taxes	\$	1,654.00
State Payroll Taxes	\$	1,889.00
Caverns Sales Tax	\$	422.62
Anthem	\$	17,447.00
Aflac	\$	1,450.67
Intuit Transfer Fee	\$	204.68
Merchant Bank Fee	\$	13.50
Town Visa Credit Cards	\$	1,861.03
Virginia Retirement System	\$	<u>18,171.62</u>
	\$	441,321.37

Highway

FY 22 Carry-Over	\$	191,285.63
July - May Expenses	\$	(695,253.07)
1st - 3rd Quarter	\$	<u>521,850.20</u>
	\$	17,882.76

Veterans Memorial	\$	6,638.69
Town Activities	\$	4,110.23
RBEG Checking	\$	27,637.00
Kids Fish Day	\$	9,384.90
Grand Caverns Playground Fund	\$	19,111.21
Savings	\$	1,336,971.80
ARPA Funds	\$	1,822,974.71

\$	6,370,243.07	
\$	(17,882.76)	Highway
\$	<u>(1,822,974.71)</u>	ARPA
\$	4,529,385.60	



MEMORANDUM

TO: Mayor and Town Council
FROM: Stefanie McAlister, Town Manager
DATE: June 8, 2023
SUBJECT: Staff Report

1. Fiscal Year 2023-2024 Budget Process

No questions or concerns have been raised regarding the draft of the FY 23-24 budget. Council will take action on the budget at the June 12th meeting and the new funding allocations will go into effect July 1, 2023.

2. Water Line Replacements

The water line replacement along Aspen Avenue has been completed and all customers are connected. Staff and our engineer continue to make progress on the surveying and design work for the water line projects slated for a portion of 7th Street and of 13th Street. The RPF for these projects will be released in the coming weeks.

3. Request to Purchase Land

Ms. Beverly Callison-Smith presented a letter to staff stating that she is interested in purchasing a piece of land owned by the Town. The parcel number is 160D3-(1)-B511 L1, it is 0.327 acre, zoned Conservation District C-1, and is located west of the Dollar General on the south side of 3rd Street. A copy of the letter and a map highlighting the boundaries of the property are attached.

4. Potential Railroad Quiet Zone Establishment

At the last Council meeting, the council discussed train quiet zones that can be established through the Federal Railroad Administration. The council then instructed me to contact the railroad to have a representative come in and talk to them about quiet zone establishment. I have emailed Norfolk Southern railroad twice and the Federal Railroad Administration once. I have not received a reply from Norfolk Southern. The FRA replied and that response is attached to this report. Essentially, to proceed with an inquiry about establishing the quiet zone, the town needs to complete a form and then they will draft an agreement to cover the administrative fees.

May 10 2023

To The Town of Grottoes,

My Name is Beverly Callison-Smith.

I am interested in buying a property owned by the town, as you go across the bridge from Weyers Cave on the right.

Thank-you for your consideration.

I can be reached at

Beverly Callison-Smith

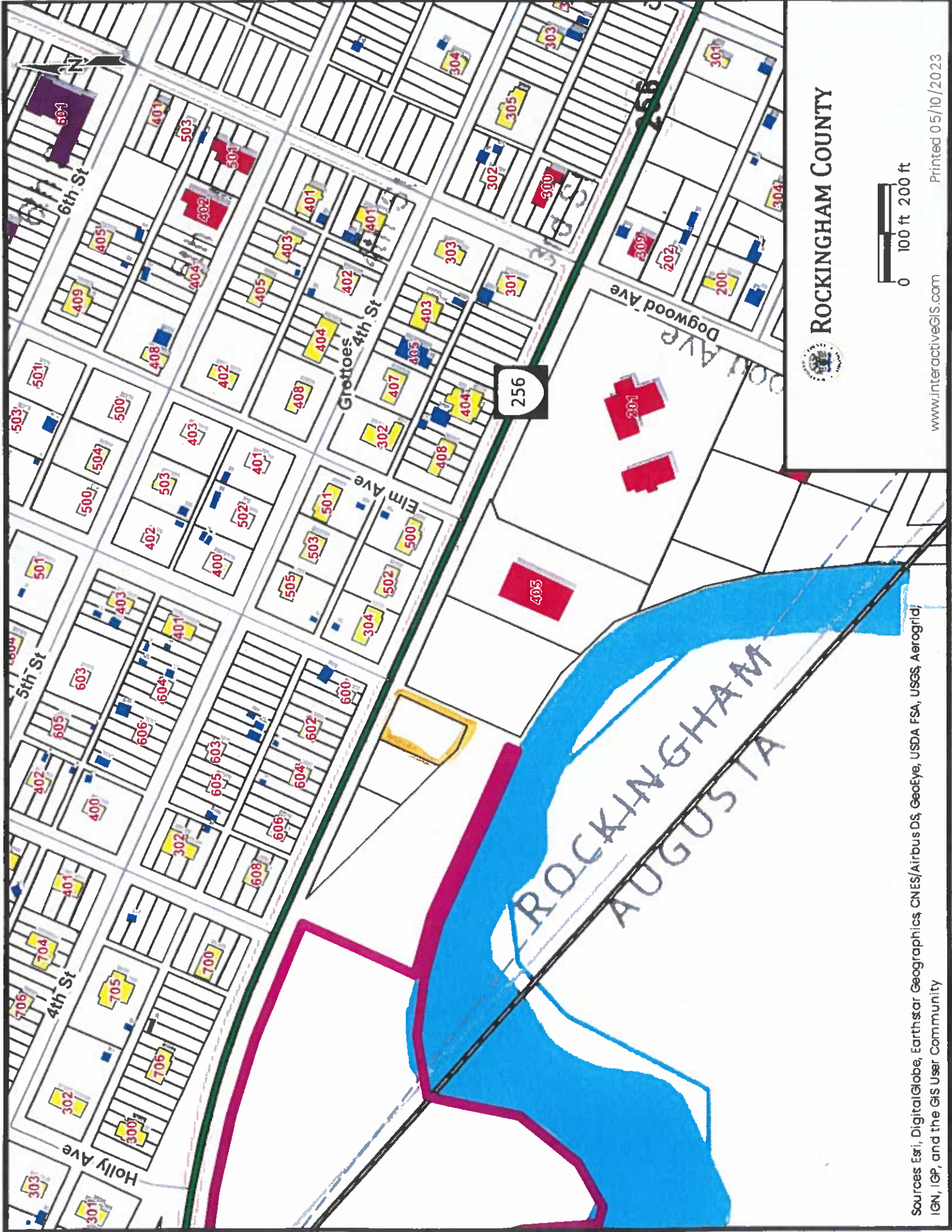
5745 Cross Keys Rd

next Crauford

Va. 22841

540-234-0111

Thank You



 **ROCKINGHAM COUNTY**



Sources Esri, DigitalGlobe, Earthstar Geographics CNES/Airbus DS, GeoEye, USDA FSA, USGS, AeroGRID, IGN, IGP, and the GIS User Community

www.interactiveGIS.com

Printed 05/10/2023

**Treasurer's Staff Report
June 2023****Audit**

The audit is moving along smoothly. We have been very busy filling audit requests such as providing reports, pulling samples and answering standard procedure questions. I do not have an estimated time of completion but have been told we are making good progress. I will continue to keep you updated.

Taxes

Below is the FY23 budget to actual tax revenue as of 5/31/2023.

Real Estate: \$285,761.08 : 101% of budgeted amount collected.

Personal Property: \$92,526.94: 160% of budgeted amount collected.

Vehicle License Fee: \$53,049.93: 118% of budgeted amount collected.

Personal Property Tax Relief: \$23,861.00; 100% of budgeted amount collected.

Utility Billing

Second Notices

Billing Date: 6/7/2023

Due Date: 6/20/2023

Notices Printed: 180

Cut-Off Date: 6/26/2023

Accounts Payable

Date: May 2023

Number of May Checks: 108

Total May AP Expense: \$238,689.98

Business License

Issued in May: 27

Total May Revenue: \$23,113.11

Total FY23 Revenue: \$74,852.35: 83% of budgeted amount collected.

Business License's are due July 1, 2023. Second notices will be mailed the first week of July.



Land Development Staff Report June 2023

Zoning Permits issued (May 2023)

- 13 Permits
- 5 Single Family
- 0 Town houses
- 5 Fence
- 1 Pavilion
- 1 Garage
- 1 Deck

2023 total to date

43 Total Permits
2023 Total Dwellings
8 Single-Family
0 Townhouse units

Aspen Avenue & 11th Street (R-7 zoning) – Corrections have been made to the site plan and the plan was reviewed by the Planning Commission at their meeting on May 30, 2023. The Planning Commission recommended the plan as presented to the Town Council. This is for a six-unit apartment building, which is a permitted use in the R7 zoning district.

Zoning Violation – The property owners at 200 8th Street still have a chicken coop but there have been no sightings of chickens within the coop.

Forest Station - (21st Street) – Construction continues on the first group of six townhouses.

Cherry Street Townhouses - Construction continues on the Cherry Street Townhouses.

Respectfully submitted:
Tara Morris, Assistant to Town Manager

Grottoes Police Department

Staff Report

June 2023

Staffing.

	Authorized	Filled	Vacant
Chief	1	1	0
Sergeant	1	1	0
Officer	4	4	0
Administrative Asst.	1	1	0

All full-time positions continue to stay filled

Staff Development

Sgt. Knight has completed the Department of Criminal Justice Driver Trainer course. He is now certified to teach patrol car driver training courses.

Chief Sullivan and Sgt. Knight will be attending Taser instructor school this month. Once this 1-day training is complete the department will be able to certify and recertify officers on Taser products, that the department currently utilizes. Before the department would have to rely on outside agencies to complete this training for us.

Grants

The Police department applied for a one-time Law Enforcement American Rescue Plan Act grant that is through the Department of Criminal Justice. The grant was to purchase equipment or services to help address the increase in violent crime since the start of the pandemic. The police department was awarded the amount of \$53,000.00 under this grant pending validation of the Town of Grottoes eligibility through the System of Award Management that has to be completed through our finance department. The amount of grant funds provided was predetermined by the Department of Criminal Justice.

Community Events

The Police department is participating in 7- Eleven's Operation Chill for the third year. Officers will be handing out coupons for a free small Slurpee to children that display good behavior.

Kids fish day was held on May 6, 2023. About 227 children attended this free event. The number of children that attended was calculated by the number of raffle tickets that were given out to children as they entered the event.

Respectfully submitted:
Jason Sullivan
Chief of Police

Grottoes Police Department Monthly Activity Log

Calendar Year 2023	January	February	March	April	May	June	July	August	September	October	November	December	2023 Totals
Hrs. Assist Other Agency	9	18	15.5	18	12								
Hrs. In Court	9	10	14	6	7								
Hrs. Training	44	25	47	54.5	62								
Hrs. Special Assignment	0	0	3	46	14								
Funeral Escorts	0	0	0	0	0								
Security Checks	438	736	941	1056	929								
Calls For Service	185	205	179	164	76								
Hours Investigation	10	28	40.5	47	12								
Reports Written	7	9	10	12	4								
Warrants Obtained	5	3	1	6	7								
Warrants Served	4	5	16	10	17								
Felony Warrants Obtained	0	0	0	3	3								
Felony Warrants Served	0	2	7	3	7								
Misdemeanor Warrants Obtained	1	0	1	3	4								
Misdemeanor Warrants Served	2	1	9	7	10								
Active Warrants													
Petitions Obtained	0	0	0	1	0								
Petitions Served	0	0	0	0	0								
ECO Served	0	0	0	0	0								
Hours ECO	0	0	0	0	0								
Directed Patrol	14	4	15	12	42.5								
South River Elementary School	18.5	14	15	15	15								
Accidents Worked	1	3	4	1	2								
Assist Motorist	2	0	1	1	0								
Traffic Stops	82	63	94	95	110								
Summonses Issued	48	33	58	56	67								
Parking Tickets	2	0	1	0	0								
DUI Arrests	0	1	0	1	0								
Other Arrests	2	1	2	1	6								
Fuel (Gallons)	381	403	575.8	564.7	598.5								
Miles Driven	5,015	4,500	8,092	6,577	6,803								
Bridgewater Police	1,377	1,183	1,337	1,385	1,128								
Broadway Police	581	574	581	671	568								
Dayton Police	732	545	706	699	598								
Elkton Police	1,122	1,237	1,337	845	739								
Grottoes Police	891	1,022	1,342	1,474	1,339								
Timberville Police	775	758	1,201	994	800								
Calls Handled by RCSO													
Call Type	Date	Reason Grottoes Officer Not Available for Call											



June 2023

PUBLIC WORKS STAFF REPORT

Staffing	Authorized	Filled	Vacant
Public Works Director	1	1	0
Public Works Crew Leader	1	1	0
Lead Maintenance Tech	1	1	0
Maintenance/Utilities Tech	6	6	0
Wastewater Treatment Operator	1	1	0
Part-Time Seasonal Laborer	3	3	0

As development takes place in town, it is important that we monitor issues of strain on our current water and sewer infrastructure and other factors that can affect the overall "health" of the system, such as the age of existing lines and fittings, etc., maintenance of existing and future lines, amount of water usage and health department regulations, and other factors. Also, continued development in new areas of town will mean more roads that will be brought into our system that will need to be maintained, plowed with snow, paved, etc. Maintaining sufficient staffing levels is critical and should be evaluated periodically.

STREETS

The Streets Committee approved construction of 21st Street to connect it from Dogwood Avenue to Cherry Avenue. The Contractor is working on getting the dirt removed for grade. Town staff will work on getting the ditch work done.

WATER AND SEWER

Septic Tanks

Staff are working a rotating schedule to get the septic tank pumping back on a consistent schedule. In the future, we will be pumping businesses in town with higher sewer usage (i.e., restaurants and convenience stores) more frequently, once a year, at a minimum. Currently there are 1,107 septic tanks in town. Besides working on a consistent rotating schedule of pumping, staff also pump tanks as requested by citizens. Of that total number of tanks, 335 (33%) have not been pumped in the last 10 years and are our priority. The EPA suggests that septic tanks should be pumped every 5 years. Since our system is designed differently than a typical residential septic tank and drain field system, pumping should not be necessary that frequently. However, the staff is working to assure that all tanks are inspected at a minimum every 5-years, and a log

citing the condition of the tank is kept. Also, septic tank lids that are plastic and getting brittle and replacing them with metal covers.

Wastewater Plant

Currently the WWTP operates at about 75% - 80% of its operating capacity. There is a need to begin planning for the dredging of Lagoon A. Over the years sludge accumulates in lagoons and should be periodically removed. Our understanding is that this has not happened in Lagoon A. As sludge builds the capacity of the lagoon diminishes and makes the processing less tolerant of infiltration. There is much involved with a lagoon dredging project especially considering that this is a clay lined lagoon. Staff will continue to investigate how to move forward with this project.

Mr. Wolverton does great work for the town in running, complying, and maintaining the WWTP.

Water

Town staff in the coming months will be busy getting quotes and plans to get some of the 2" water mains replaced. We are currently working on the projects listed in our waterline replacement plan to begin elimination of the biggest problem areas. Work is completed on Aspen Ave./Caverns Blvd.

Rob Mangrum is working on the plans for the 13th.St. replacement and the 7th.St. replacement.

The staff is working with SLM Enterprises to install a totalizer in the elevated tank to read the tank level. This will allow the pumps to cut on using tank level. They are currently cut on by line pressure which fluctuates and is hard to adjust. We will also be able to keep the tanks fuller. We will pressure wash and repaint well house #1 when weather permits.

The Town staff has been riddled with water leaks the past couple of weeks as seen on the work order spread sheet. Which in turn, means more yard work and pavement patch expenses.

New construction

The Public Works Department conducts inspections for all new water, sewer, and street installations throughout town. As we all know there is a lot of construction around town. The town staff is always looking and trying to plan on the water and sewer service increases.

Shady Creek Subdivision

There is no new construction currently.

VEHICLE AND EQUIPMENT MAINTENANCE

The department supplies preventative maintenance for the Town's equipment and vehicles, including the police department.

PARKS AND FACILITIES

Public works staff are working with Parks to get projects at both locations done.

R&L Construction has completed the John Painter Park sign structure and are just waiting on the sign. R&L construction has also begun the mower building off the back of the restrooms at John Painter Park.

5/3/2023	Scheduled	902 Riverside Ave.	DS,LR	Pump septic tank	Pumped septic tank	Sewer	1 1/2 Hrs.
5/3/2023	Scheduled	1600 Gum Ave.	DS,LR	Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/3/2023	Scheduled	1502 Gum Ave.	DS,LR	Pump septic tank	Pumped septic tank	Sewer	1 1/2 Hrs.
5/3/2023	Scheduled	707 19th.St.	DS,LR	Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/3/2023	Scheduled	903 Holly Ave.	DS,LR	Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/4/2023	Maintenance	12th.St. Townhomes	BK,JP	Install 7 water meters	Installed 7 Meters	Water	2 Hrs.
5/5/2023	Homeowner	304 7th.St.	TB,LR	Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/10/2023	Homeowner	702 Grace St.	DS,LR	Install 2 water meters	Installed meters	Water	1 Hr.
5/10/2023	Maintenance	Grand Caverns	LK,JP,BK	Pump and move johns	Moved johns	Sewer	2 Hrs.
5/11/2023	Maintenance	4626 Eastside Hwy.	DS,LR,JS	Water leak 2' main	Fixed water leak	Water	2 Hrs.
5/15/2023	Homeowner	202 C 14th.St.	JS,BK	Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/15/2023	Homeowner	700 Birch Ave.	JS,BK	Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/15/2023	Maintenance	Verizon building	JR,DS	Leak at meter	Fixed water leak	Water	1 Hr.
5/15/2023	Maintenance	303 13th.St.	DS,LR,JS,BK	Water leak 2' main	Fixed water leak	Water	2 Hrs.
5/16/2023	Maintenance	7th. St.	DS,LR,BK	Water leak 2" main	Fixed water leak	Water	2.5 Hrs.
5/16/2023	Homeowner	1426 Mandolin Ave.	DS,LR	Check water pressure	Told to replace PRV	Water	1 Hr.
5/17/2023	Maintenance	Town Hall	TB	Edge flower beds/weeds	Pulled weeds/edged	Streets	3 Hrs.
5/17/2023	Maintenance	19th.St.& Holly	JS,DS	Replace street sign	Replaced street sign	Streets	.5 Hrs.
5/17/2023	Maintenance	18th. St.& Holly	JS,DS	Replace street sign	Replaced street sign	Streets	.5 Hrs.
5/17/2023	Maintenance	17th. St.& Holly	JS,DS	Replace street sign	Replaced street sign	Streets	.5 Hrs.
5/17/2023	Maintenance	208 17th. St.	DS,BK,JS	Water leak 2" main	Fixed water leak	Water	2 Hrs.
5/18/2023	Maintenance	Alley 9th.&10th.	DS,LR	Locate sewer cleanout	Could not locate	Sewer	2 Hrs.
5/19/2023	Maintenance	Grand Caverns/Park	JP,LR,LK	Pump porta johns/tanks	Pumped	Sewer	2.5 Hrs.
5/22/2023	Maintenance	503 4th. St.	JS,JP,LR	Top soil & seed	Top soil & seeded	Water	.5 Hrs.
5/22/2023	Maintenance	208 17th.St.	LR,JS,JP,BK	Top soil & seed	Top soil & seeded	Water	.5 Hrs.
5/22/2023	Maintenance	1448 Mandolin Ave.	LR,JS,JP,BK	Top soil & seed	Top soil & seeded	Water	.5 Hrs.
5/22/2023	Maintenance	84 Ast.	LR,JS,JP,BK	Top soil & seed	Top soil & seeded	Water	.5 Hrs.
5/22/2023	Maintenance	46 Teter Rd.	LR,JS,JP,BK	Top soil & seed	Top soil & seeded	Water	.5 Hrs.
5/22/2023	Homeowner	2003 Cherry Ave.	TB,JP	CO,Pump septic tank	Pumped septic tank	Sewer	2 Hrs.
5/23/2023	Maintenance	Town Hall	JP,LR,JS,BK	New mulch/trim bushes	New mulch/trimmed	Streets	3 Hrs.
5/24/2023	Maintenance	Town Hall	JP,JS	Straighten brinks/sand	Straightened / Sand	Streets	2 Hrs.
5/24/2023	Homeowner	104 A&B 12TH.St.	TB,LR	Pump septic tank	Pumped septic tank	Sewer	1 hr.
5/24/2023	Scheduled	105 D&E 12TH.St.	TB,LR	Pump septic tank	Pumped septic tank	Sewer	1 Hr.

5/24/2023	Scheduled	1003 Dogwood Ave.	TB,LR	Pump septic tank CO,Water leak 2" main	Pumped septic tank	Sewer	1 Hr.
5/28/2023	Homeowner	305 2nd. St.	DS,TB,JP		Fixed 2" water main	Water	5 Hrs.
5/30/2023	Maintenance	303 19th.St.	DS,LR,BK,JS	Water leak 2" main	Fixed 2" water main	Water	3 Hrs.
5/31/2023	Maintenance	Town Hall	DS,BK,LR	Top soil & seed	Top soil & seeded	Admin.	3 Hrs.

**Parks & Tourism Staff Report
June 2023**

Staffing:	Authorized	Filled	Vacant
Parks & Tourism Director	1	1	0
Parks & Tourism Assistant Director	1	1	0
Parks Coordinator	1	1	0
Tour Guide	21	10	11

Revenue:

Parks & Tourism generated \$57,678.58 in revenue for the month of May. To compare with previous years please reference the charts at the end of this report.

Grand Caverns Park/John E Painter Park:

1. **Staffing:** The Parks Department has been able to add 1 more Tour Guide and has concluded the initial phase of onboarding and training. While still understaffed, the Parks & Tourism Department will look to attract more applicants in the next fiscal year through the approved staffing model changes accomplished by the FY2024 budget.
2. **Grottoes Bluegrass Festival:** This biannual event took place 5/8 – 5/10th at Grand Caverns Park and was, yet again, a success. Staff again wish to recognize the event organizer, Wayne Proffit, and volunteers for their wonderful operation which mostly eliminates town staff labor. Staff look forward to working with them more in the future.
3. **P&T Director service on Boards:** P&T Director has agreed to serve on the board of directors for two organizations, per the Town Manager’s approval.
 - a. First, the Virginia Cave Board, which is implemented by the Virginia Department of Conservation and Recreation. The P&T Director’s participation will help facilitate broader recognition of Grand Caverns and provide opportunities to steer statewide initiatives as it concerns cave & karst developments.
 - b. Second, the South River Watershed Coalition, which is a new non-profit sprouted from the South River Science Team. The P&T Director’s participation will help promote eco-tourism and networking/grant opportunities into the Town of Grottoes via the South River.
4. **Phase 2 Communications in Grand Caverns:** Staff is finalizing the scope of work with Edge ITM and fine-tuning logistics/scheduling for the installation. We’ll attempt to minimize impact on our capacity to conduct business while also keeping the project to less than 30 days.
5. **ACTION ITEM:** Staff requests Town Council’s consideration on the use of residual departmental funds before the close of fiscal year 2023’s budget on the Grand Cavern’s Stone Lodge retail space. Unused funds from line items 50-450-5031 (PT POOL STAFF WAGES) and 50-450-9034 (POOL CHEMICALS) total \$30,807.73. Staff has utilized these residual funds in a grant application with Augusta County Economic Development to acquire an additional \$10,000.00 for an initial phase of renovation of the retail space of the Stone Lodge. Staff also negotiated a heavily discounted price for custom retail furniture with Mill Cabinet Shop

(Bridgewater,VA) that will adhere to the original crafted aesthetic found inside the historic Stone Lodge. With council's approval, staff will move forward with a collaborative, initial phase of renovation utilizing residual funds from fiscal year 2023 budget totaling \$30,807.73 for retail furniture with the additional \$10,000.00 of grant money utilized on refinishing original wood floors, trim, and moldings. This project, if approved, will be completed no later than January 31, 2024 due to production time and visitation rates.

Respectfully submitted,
Austin Shank
Parks & Tourism Director

Revenue per Month by Fiscal Year								
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
July	91,217.55	114,666.02	109,906.75	109,049.62	96,790.05	83,045.02	121,183.39	126,333.08
August	78,485.00	82,400.00	90,052.60	86,369.02	75,955.14	73,099.04	90,498.86	95,857.62
September	39,103.40	40,864.00	46,500.01	42,753.13	39,037.34	45,294.81	49,867.95	53,129.49
October	38,486.33	53,621.00	47,728.97	44,111.49	48,171.93	45,446.76	55,187.46	71,849.43
November	26,563.31	29,960.14	35,864.01	31,040.05	35,719.21	28,575.92	45,122.38	45,510.93
December	24,887.29	19,065.81	25,078.17	26,501.92	28,439.56	15,788.80	43,131.17	39,826.13
January	13,182.19	15,989.60	16,933.85	20,391.97	18,631.61	18,618.06	17,038.43	29,243.19
February	20,357.17	19,589.22	24,394.21	22,570.37	25,357.98	16,009.96	27,089.55	37,269.68
March	42,066.00	35,916.00	46,890.09	33,851.06	19,130.58	28,944.34	44,157.10	54,117.45
April	38,050.00	56,393.64	59,677.04	65,301.31	-777.78	55,284.51	66,405.33	77,696.74
May	54,530.00	45,428.42	62,606.36	58,972.15	50.60	48,287.55	53,997.59	57,678.58
June	77,142.33	77,932.89	89,339.00	68,952.85	29,959.89	93,205.09	90,247.33	
Total	544,070.57	591,826.74	654,971.06	609,864.94	416,466.11	551,599.86	703,926.54	688,522.32

