

TOWN OF GROTTOS
PLANNING COMMISSION MEETING
August 6, 2024
6:00 p.m.

MEETING CALLED TO ORDER BY CHAIRMAN

- Roll Call

PUBLIC EXPRESSION

APPROVAL OF MINUTES – from the meeting on May 28, 2024

REPORT FROM SECRETARY

REPORT FROM TOWN MANAGER

REPORT OF STANDING COMMITTEES

- **Comprehensive Plan Committee**- Taylor, Chair; Kohl
- **Capital Improvements Committee**- Baker, Chair; Haas
- **Land Use & Zoning Committee**- Ehlenfeldt, Chair; Stoll

NEW BUSINESS

1. Consider recommending Joint Public Hearing to amend R7
- 2.

OLD BUSINESS

1. Comprehensive Plan

ADJOURNMENT

May 28, 2024

The Planning Commission meeting was held on Tuesday, May 28, 2024 at 6:00 p.m. at the Grottoes Town Hall, Grottoes, Virginia.

CALL TO ORDER

Vice-Chairman Ehlenfeldt called the meeting of May 28, 2024 of the Grottoes Planning Commission to order at 6:02 p.m. Vice-Chairman Ehlenfeldt requested a roll call.

ATTENDANCE: Commission Members present: Brooke Haas, Jean Stoll, Rene Ehlenfeldt, Darrel Baker, and Maite Taylor. Absent Dylan Nicely and Michael Kohl.

Other Town Officials present: Town Clerk Tara Morris and Police Chief Jason Sullivan.

PUBLIC EXPRESSION – No one signed up to speak.

APPROVAL OF MINUTES.

On motion by Commission member Stoll, seconded by Commission member Haas, and carried by a vote of 5-0, voting recorded as follows: HAAS – AYE; STOLL – AYE; EHLENFELDT – AYE; BAKER – AYE; TAYLOR – AYE, the Commission approved the minutes from the meeting on March 26, 2024.

REPORT FROM SECRETARY - nothing to report.

REPORT FROM THE TOWN MANAGER - nothing to report.

REPORTS OF STANDING COMMITTEES

Comprehensive Plan – Commission member Taylor said the citizen input open house for the comprehensive plan went well. She said Jeremy Crute from the CSPDC is going to get us the final results from the citizen survey and the open house.

NEW BUSINESS

Vice-Chairman Ehlenfeldt said we have a request for a rezoning and asked for a staff report. Clerk Morris stated that the request is to rezone the back lots off Augusta Avenue, owned by Donna Wilkerson from R-1 to B-1. She said the lots are in block 523 lots 18-26. Clerk Morris said this would need to be done before the lots are sold for business use. She stated the only action that needs to happen tonight is for the planning commission to recommend to the council to set a joint public hearing for this request. On a motion made by Commission member Taylor, seconded by Commission member Haas, and carried by a vote of 5-0, voting recorded as follows: HAAS – AYE; STOLL – AYE; EHLENFELDT – AYE; BAKER – AYE; TAYLOR – AYE, to recommend the council set a joint public hearing for the rezoning request.

OLD BUSINESS

ADJOURN

Vice-Chairman Ehlenfeldt adjourned the meeting at 6:18 p.m.

Chairman

Secretary

ORDINANCE TO AMEND

**CHAPTER 100 ("Land Development"),
Article XII ("Planned Unit Development District R-7")
Section 45 ("Permitted Uses")**

OF THE GROTTOS TOWN CODE

WHEREAS, by Ordinance duly adopted, the Town Council of the Town of Grottoes, Virginia adopted Chapter 100, Land Development, of the Grottoes Town Code, which chapter has been amended from time to time; and

WHEREAS, upon mature consideration the Town Council has determined it is in the best interest of the Town to further amend said Chapter.

NOW THEREFORE BE IT RESOLVED and ordained by the Town Council of Grottoes, Virginia, that Chapter 100 (Land Development), Article XII (Planned Unit Development District R-7), Section 45 (Permitted Uses), Sub-part B shall be amended as follows:

§144-45. Permitted Uses.

B. Two-Family dwellings that can be sold as single-family dwellings, with lot requirements being the same as those in the R-3 District.

Except as amended above, Chapter 100 of the Grottoes Town Code shall remain in full force and effect.

This Ordinance shall be in full force and effect from and after the passage hereof as provided by Virginia Law.

Adopted on this ____ day of _____, 2024.

Mayor, Jo Plaster

ATTEST: _____
Town Clerk